



**YANCHEP LAGOON**  
PRIMARY SCHOOL  
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# YANCHEP LAGOON PRIMARY SCHOOL

## Asthma Policy

### **POLICY GOAL**

All students at Yanchep Lagoon Primary School who are known to have asthma are supported via Asthma Friendly policies and procedures. All children, staff and visitors can access Asthma First Aid in an emergency.

### **POLICY COMMITMENT**

We are committed to being an Asthma Friendly school as outlined by Asthma Australia. This means: " The majority of staff have current training in Asthma First Aid and routine management, conducted or approved by the local Asthma Foundation. At least one staff member on duty at any time holds a current certificate for ACECQA\* approved competency assessed Emergency Asthma Management training " Asthma Emergency Kits (AEKs) are accessible to staff and include in-date reliever medication, single person use spacers with masks for under 5 year olds " Asthma First Aid posters are on display and information is available for staff and parents " Policies are Asthma Friendly \*Australian Children's Education & Care Quality Authority (acecqa.gov.au)

### **ROLES AND RESPONSIBILITIES**

Students:

- Are supported to self-manage their asthma in line with their age and stage of development: we explain asthma and asthma care to the students and provide care with, not just to, them. All students are therefore aware of the risks involved with asthma at some key triggers such as pollen, aerosols and some physical activity.

Parents/carers:

- Complete an Asthma Management and Emergency Response Plan, signed by the parent and treating doctor.
- Provide their child's medication, clearly dated and in the original labelled container. A spacer, and mask as required, should also be supplied.
- Alert staff to any changes in their child's asthma management.

Office Staff:

- Ensure the Asthma Management and Emergency Response Form is completed by the parents at time of enrolment of Asthma students or when condition becomes apparent.
- Asthma plans will be attached to the student's electronic records for reference.
- Paper copy to be stored in Medical file at front office.
- Provide class/form teachers with an overview of student details which includes their flagged medical conditions.
- Regularly maintain all asthma components, ensuring medication is current and the spacer device is ready to use.

Principal:

- Review documentation, policies and practices to ensure compliance with procedures.
- Meet all legal, regulatory and policy requirements related to health care planning and asthma management within the school.
- Ensure a central record of students' health care needs, including asthma, is maintained and reviewed regularly.
- Induct new staff in asthma policies and procedures including asthma training and information for all staff.

## All Staff

- Be aware of medical conditions of students in class. Refer to Class Overview package provided.
- Display Asthma First Aid posters in highly visible locations.
- Ensure students with asthma have quick access to their asthma medication at all times.
- If deemed necessary, send a runner to collect an asthma kit from the office for any student who is having an asthma attack if their personal medication is not available.
- Ensure that all regularly prescribed asthma medication is administered in accordance with the student's asthma plan or where a plan is not available commence the standard asthma emergency protocol.
  - Step 1: Sit the student upright and remain calm and provide reassurance. Do not leave the student alone.
  - Step 2: Give 4 puffs of a blue reliever, one puff at a time, through a spacer device. Ask the student to take 4 breaths from the spacer after each puff.
  - Step 3: Wait 4 minutes
  - Step 4: If there is little or no improvement, repeat steps 2 and 3. If there is still little or no improvement, call an ambulance immediately (Dial 000). Continue to repeat steps 2 and 3 while waiting for the ambulance.
- Document any asthma attack and advise parents/carers as a matter of priority.
- Minimise student's exposure to known triggers.
- Ensure all school devices used for the delivery of asthma medication are cleaned/replaced appropriately after each use.

## **MONITORING AND REVIEW**

This policy will be reviewed annually and earlier should a need arise to do so.